

# Adult Education PY 14 Grant Continuation Webinar

We'll get started at 2pm EST.

Please have the grant documents in front of you  
if at all possible!



# Adult Education PY 14 Grant Continuation Webinar

February 12, 2014



# Agenda

- Overall emphasis
- Allocations
- Forms
- Narrative requirements
- Appendices

# Overall Emphasis

- Overall focus on transition
  - Continued emphasis on enrollment and performance
  - Implementation of standards

# Allocations

- ABE Base:
  - Total Allocation: \$21.8M
  - Same formula and inputs
  - Funding is based on projections; will change when Feds release allocations.
- Professional Development:
  - Total Allocation: \$300K
  - Formula weights: 40% staff; 10% performance; 50% distance

# Forms

## Budget Forms 2A – 2B (Excel Workbook)

- Form 2A: Fiscal Agent Budget
  - Budget state funds for line items that will be expended most quickly
  - Budget for institutional (jail) programs separately. Use State funds.
- Form 2B: Admin Cap Waiver
  - Only for Admin over 5%

# Forms

## Budget Form 2C (Excel Workbook)

- Use Form 2D: staffing table to determine who is required to attend a min of one DWD initiative
- Use Appendix D: PD Calendar to understand initiatives and potential costs
- Provide brief descriptions of any regional or provider PD listed
- Providers are encouraged to budget own funds for PD in addition to the separate allocation.

# Forms -- Staffing Table

- Will be used to populate NRS Table 7 accurately
- Required of every provider
- Pay attention to the definitions

# Forms – Performance Measures

- OVAE NRS Targets(page 1)
  - Determine as a consortium
  - Same format as last year – consider past data to propose new targets
  - DWD will negotiate with regions as needed to ensure OVAE's targets are met
  - If we meet all of OVAE targets the state may be eligible for a performance grant

# Forms – Performance Measures

- Consortium Performance Targets (page 2)
  - These are measures that DWD will use to determine program efficacy, in addition to the Performance Incentive Schedule
  - Determine as a consortium
  - Continuous Improvement: Measures for PY 14 must be above levels in previous years
  - Target measures will be used as part of risk analysis for future monitoring and technical assistance

# Narrative Requirements

- Reflective analysis of current implementation and next year.
  - 2 pages per program area.
  - Answer as consortium
  - Strengths and weaknesses: reflecting on current program year
  - Opportunities and threats: focused on PY14 plans

# Narrative Requirements

- Updating of answers from last year and new questions
  - Changes to last year's narrative should be highlighted or obviously marked
  - Turn in fee schedules, as needed
- Professional Development
  - Answer by program
  - Consider PD budget and PD calendar when providing answers

# Appendices: PD Calendar

- Considerations includes:
  - Target audience
  - Covered costs → if a cost is not listed, programs will have to cover it